

DISTRICT COMMITTEE REPRESENTATIVE POSITIONS

The general responsibilities of the representative are as follows:

1. Required attendance at Meeting held with District Administrators. Meetings are once per month and approx 1 hour; where you contribute to discussion and take notes.
2. Report information back to Your PTA at the monthly School PTA meeting. (Approx 1 hour)
3. Considered a member of the School PTA Executive Board, which entitles you to vote on any and all issues. Each committee has one vote. (*As per PTA Unit By-Laws)
4. All meeting Dates/Times are listed in the District Calendar.
5. Specific District Committee responsibilities are described below.

DISTRICT Committee	# Reps	Description
AHAP	1-2	Discuss issues/events pertaining to the Academic High Aptitude Program. *Must have a child currently attending program
Arts in Education	2	A district wide program which brings the Arts into the school in the form of music, drama, visual arts and literature. The reps, along with the Principal, research, plan and book school assemblies and grade programs through BOCES. Must follow procedure outlined by district and must work closely with PTA Presidents regarding budget & direction.
Board of Education	2	Attend BOE meetings, usually held on Monday evenings . Discuss issues/events pertaining to entire district. 1-2 meetings/month
Budget	1-2	Review adopted and Proposed district budget. Discuss budgeting issues pertaining to the district, town, county and state.
Community Awareness	1-2	Learn about & discuss issues pertaining to HHH community and how they might affect us.
Diversity	2	Discuss all programs that enhance diversity awareness into the schools. Help plan and host the Unity Fair in the spring. (Evening Meetings)
Education	2	Discuss issues regarding testing, enrichment, and college readiness at all grade levels.
Facilities	1	Discuss maintenance & capital projects pertaining to all HHH school district buildings and grounds.
Legislation	1-2	Discuss all legislative issues and help lobby for state aid; Attend Meet Candidate Night; Legislative Brunch and Lobby Day in Albany with Superintendent and Administration.
Nutrition	2	Discuss all issues pertaining to nutrition, the wellness policy, cafeteria choices and policies in the district.
PRC	1	Parent Resource Center- Help select and host Parent Educational Forums (Bullying, Study Skills, etc) Evening Meetings.
Publicity	1	Responsible for and maintain your PTA Website. Also, may include contacting local news media re: events in your school. (Online meetings)
Special Education	2	Special Education holds monthly meetings to discuss all issues/programs/events pertaining to all special education in the district. (Evening Meetings)
Special Events	2-3	Work on all district special events including Founders' Day Gala; Ensuring flyers go out to your school, collecting money for tickets, and working on District Community Events like: "Dancing with the Faculty", "Hills Idol", or, "Family Feud" (Tuesday Evening Meetings)
Task Force	1-2	Monthly discussions of all "hot topics" facing our children and pertaining to our district and our community.
Transportation	2	Discuss all issues regarding our district transportation system. Host a breakfast on bus driver appreciation day.
Wellness	1	Work on District/ PTA Health & Wellness Fair
Allergy	1	Discuss issues and policies related to allergies in the district.

